



# CHECKLIST

## 2016 Paralympics Viewing Party

**PROJECT ASPIRE**

**adaptedSPORTS™**  
LEADERS IN EDUCATION-BASED ADAPTED SPORTS

**BlazeSports**  
AMERICA  
ADAPTIVE SPORTS • CHANGING LIVES

### 2016 Paralympics Viewing Party Checklist

#### ENSURE A SUCCESSFUL EVENT WITH A FEW GUIDELINES

✓	Check NBC Viewing Schedule /Decide on Paralympic Event you want to view – time/date <a href="http://www.teamusa.org/Paralympic-Winter-Games-Live-Stream-Schedule/Broadcast-Schedule">http://www.teamusa.org/Paralympic-Winter-Games-Live-Stream-Schedule/Broadcast-Schedule</a>
✓	Pick Venue
✓	Promote your event and invite your friends (use FLYER)
✓	Keep track of RSVP'S
✓	Decide if you will have food/snacks
✓	Send event reminder
✓	Alert local press (use PRESS RELEASE)
✓	Assign someone at the event to take photos – take lots of photos – and share on social media! Be sure to use our hashtag: #ASPIRE2BGreat #ProjectASPIRE
Twitter	@AdaptedSports @blazesports @paralympics @OlympicRio016
Facebook	<a href="https://www.facebook.com/American-Association-of-Adapted-Sports-Programs-AAASP-164050623648677/?fref=ts">https://www.facebook.com/American-Association-of-Adapted-Sports-Programs-AAASP-164050623648677/?fref=ts</a> <a href="https://www.facebook.com/blazesports/?fref=ts">https://www.facebook.com/blazesports/?fref=ts</a>
Instagram	blazesportsamerica

#ASPIRE2BGreat! #ProjectASPIRE

Please send recap and photos to Project ASPIRE (Adapted Sports/BlazeSports America)

